

Catterick Parish Council

Clerk: Diane Kirkham, Limekiln Farm, East Appleton, Richmond, DL10 7QE
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Minutes of the Annual General Meeting held on May 12th 2025

1. Apologies:

None

2. Open forum.

No members of the public were present.

3. Reports

3.1 Police report.

No report was received this month.

Project Servator is still running in Richmondshire.

We will be here, unannounced. We can be at any place, anytime and anywhere.

North Yorkshire Community Messaging

This is a free system that allows people to receive the latest crime notifications and community news in their neighbourhoods. People can register on www.nycm.co.uk

Contact North Yorkshire Police

Please visit our website www.northyorkshire.police.uk for advice regarding Crime Prevention and safety advice.

Emergency - 999

National 24hr non-emergency number 101

- 101 calls cost 15 pence per call from mobile or landline, regardless of length of call

Call 'Crimestoppers' anonymously on 0800 555 111

Contact Details: PCSO 3521 Di Smith

diane.smith3521@northyorkshire.pnn.police.uk

3.2 Councillor Les.

Did not attend the meeting

3.3 Marne Barracks

No one from Marne Barracks attended the meeting

4. Minutes

The minutes at the last meeting held on 7th April 2025 were approved

Proposed: Cllr Oselton Seconded: Cllr. Ryan

5. Matters arising.

The Clerk has again contacted MacPlant to see how the Street works license application for the installation of the kerbstones is progressing and she has been told that the work has been 'pencilled in' for the first week in June.

6. Election of Officers – Chairman and Vice Chairman.

The Clerk requested nominations for Chairman. Cllr Campbell was nominated. She was asked if she would continue as Chairman. She agreed to this.

Proposed – Cllr Oselton

Second – Cllr Ryan

The rest of the Council agreed.

The Clerk asked for nominations for vice-chairman.

Cllr Claypole is the Vice-Chairman at the moment but did not attend the meeting. It was decided that as no one else was nominated this would stand for the moment and to ask her at the next meeting if she is still willing to keep on with this role.

7 Current Issues.

7.1 Beckside erosion

Cllr Wyrill did not attend the meeting so this was not discussed.

7.2 Trees and wall in cemetery.

The Clerk has received an email from a resident in Pallett Hill worried about the cemetery wall at the back of his garden. He said that it is being damaged by the trees near it in the cemetery.

Cllr Campbell, Colin Browne (Ground maintenance contractor), and the Clerk met with the resident in his garden to see what the problem was. A tree surgeon from Ape Tree services was also present.

The resident thinks that the roots from the nearby trees are damaging the wall and he is worried that it may collapse if nothing is done. The tree surgeon advised that two large trees need removing and also a third tree should have the crown reduced to prevent further damage.

The resident thinks the wall needs taking down and rebuilding.

Cllr Oselton has since been to look at this section of wall.

The Councillors and Mr Browne do not think that wall needs rebuilding but pointing up. This has been carried out with a section further along the wall. Cllr Oselton knows a wall builder and suggested that he gets him to come and have a look at the wall. This was agreed.

Cllr Oselton has also removed a lot of ivy from the wall and suggested that the ivy further along should also be removed.

Cllrs Campbell and Oselton agreed that the removal of the trees was necessary. The rest of the councillors agreed to quotes being sort for this.

7.3 Insurance.

The renewal was previously circulated to the Councillors. The Parish Council insurance is due for renewal at the start of June. The renewal amount is £723.52. Like all insurance it has increased. A £63 increase. The Clerk has tried to get some of the cover removed but they are inclusive in a Parish Council insurance cover. The Councillors agreed the cover was adequate and to the Clerk renewing with Clear insurance.

7.4 Website.

Cllr Ryan declared an interest in this item as she knows Phil Upton, the Managing Director at Purple Creative Studios.

As mentioned last month the security of the site and the accessibility level need updating and the website domain name and Clerks email address changing to a gov.uk domain

The Clerk has now received a quote of £572.09 +VAT for the work that would need to be carried out. In addition, there would also be a £37.50 charge to attach the website to a.gov.uk domain.

The details have been previously circulated to the Councillors.

The Councillors agreed that the work needs to be carried out to comply with the new accessibility guidelines and the new best practices for Parish Council websites and emails and to ensure the correct and safe running of the website.
Proposed Cllr Campbell Seconded Cllr Bhatti.
Cllr Ryan did not vote but the rest of the Councillors agreed.

7.5 Safe Guarding Policy

This was previously discussed last month and some amendments were agreed on. The Clerk circulated the revised policy prior to the meeting. The policy was proposed for adoption by Cllr Ryan and seconded by Cllr Cambell. and was formally adopted.

8. The periodic accounts

May’s Accounts were circulated prior to the meeting -These were approved and accepted by the members.

Proposed: Cllr Oselton Seconded: Cllr Ryan

9. Planning.

ZD25/00191/OUT

Outline application for proposed residential development on land adjacent to Paddock Lodge LOCATION: Paddock Lodge Swale Pasture Lane Catterick Village Richmond

The Councillors discussed this application. Although flooding mitigation measures have been put in place in the plans the Councillors were still concerned about the risk of flooding in the area and did not think it an appropriate place for building. They were also concerned about access to the site, especially during construction, as the lane to the properties appears to be quite narrow and runs between two existing bungalows.

The Clerk will send these comments into the Planning Department.

10. Correspondence.

None

11. Minor Matters.

Cllr Oselton said that two dumpy bags of leylandii hedge cuttings have been left in the cemetery tipping area. There are no leylandii trees in the cemetery so they have been dumped. Cllr Campbell said that this fly tipping has happened previously and Colin has to take it to the tip which we are then charged for. Cllr Oselton suggested using CCTV but the Councillors did not want to do this at the moment as there a lot of legal requirements for this in a public space.

The meeting closed at 20.15

Date of next meeting – Monday 2nd June 2025

Signed.....

Dated.....